

**MINUTES OF THE
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

**ROOM 203, COUNTY COURTHOUSE
320 S. MAIN ST., JEFFERSON, WI 53549
8:30 A.M. ON MONDAY, JUNE 3, 2013**

- 1. Call to Order**
The meeting was called to order by Chairman Nass at 8:30 a.m.
- 2. Roll Call**
All Committee members were present at 8:30 a.m. In addition, John Molinaro, County Board Chair, Andy Erdman, Director of Land Information and Rob Klotz, Michelle Staff and Deb Magritz of the Zoning Department were in attendance.
- 3. Certification of Compliance with Open Meetings Law Requirements**
Reese and Klotz verified that the meeting was being held in compliance with open meetings law requirements.
- 4. Review of Agenda**
No changes were proposed.
- 5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**
There was no public comment.
- 6. Approval of April 29, May 13 and May 16 Meeting Minutes**
Motion by Reese, seconded by Jaeckel to approve the April 29 minutes as printed. Motion carried on a voice vote with no objection. Motion by Reese, seconded by Rinard to approve the May 13 minutes as presented. Motion carried on a voice vote with no objection. Motion by Reese, seconded by David to approve the May 16 minutes as presented. Motion carried on a voice vote with no objection.
- 7. Monthly Financial Report – Land Information Department**
Erdman handed out his report and explained. Expenditures included a server, a robotic station and jack hammer repair.
- 8. Monthly Financial Report – Planning and Zoning Department**
Klotz handed out his report and explained. Currently the Department is \$3,000 short of last year's revenues. He anticipates a \$500 expenditure for projector replacement.
- 9. Land Information Department and Planning and Zoning Department Vehicle Use Reports**
Reports were handed out by Erdman and Klotz respectively. Klotz noted that the Zoning van is shared with many departments.

Erdman left the meeting at 8:40.

10. Discussion Regarding an Investigation by PSC of Wisconsin to Consider the Application of American Transmission Company LLC to Reconstruct an Existing Transmission Line Through Jefferson County

A letter from the PSC dated May 9, 2013 was handed out by Klotz. Rinard will attend related meetings if she hears constituents concerns and will report back. Klotz will see that Rinard gets copies of any meeting notices sent to Zoning.

11. Review of Approval for Petition R3633A-13, Harman Bos for the Harry Bos Trust, Town of Oakland

Klotz explained the proposed revision regarding access onto CTH J, and noted that the lot will be 20 feet less in depth. The percentage of prime land being used is not changing. Motion by Reese, seconded by Jaeckel to approve the Bos revision. Motion carried on a voice vote with no objection.

Please see individual files for a complete record of the following decisions:

12. Decisions on Petitions Presented in Public Hearing on May 16, 2013

APPROVE WITH CONDITIONS R3637A-13 on a motion by Reese, seconded by Jaeckel; motion carried on a voice vote with no objection. **POSTPONE** CU1736-13 – on a motion by Nass, seconded by David; motion carried on a voice vote with no objection. The petitioner and property owner is Nancy Reese, Town of Sullivan
APPROVE WITH CONDITIONS R3638A-13 – John Sherman/Stilling Farms Inc. Property, Town of Lake Mills on a motion by Nass, seconded by Reese; motion carried on a voice vote with no objection.

POSTPONED ACTION ON R3639A-13 & R3640A-13 – Kenneth Kau/Kenneth & Gerard Kau Property, Town of Palmyra on a motion by David, seconded by Reese. Motion carried on a voice vote with no objection.

APPROVE WITH CONDITIONS R3641A-13 on a motion by Reese, seconded by Jaeckel; **APPROVE WITH CONDITIONS** R3642A-13 on a motion by Nass, seconded by Jaeckel; **APPROVE WITH CONDITIONS** R3643A-13 on a motion by David, seconded by Jaeckel; **APPROVE WITH CONDITIONS** R3644A-13 on a motion by Reese, seconded by David. All motions carried on voice votes with no objection for the Justin Thomas Sr Property/Steven Carnes Property, Town of Palmyra

APPROVE WITH CONDITIONS R3645A-13 – Ben Krueger c/o Chet Dolph; Benjamin Krueger II and Steven Rohrer Property, Town of Waterloo on a motion by Reese, seconded by Jaeckel; motion carried on a voice vote with no objection.

NO ACTION TAKEN-PETITION WITHDRAWN CU1737-13 – B R Amon & Sons, Inc/Notbohm Trust Property, Town of Lake Mills

13. Discussion Regarding Process for Alternate Uses of Barns and Possible Ordinance Amendment

Klotz explained and spoke to whether this is just for old barns or also for newer structures. The next step will be to invite Steve Grabow back for work on talking points, perhaps including other departments such as Economic Development, Parks, Land and Water Conservation.

14. Towns Association Meeting Report

Twelve towns were represented for Klotz's and Ehrhardt's presentations, with 26 people attending. Klotz reported that the Towns want him to formulate some questions regarding dog kennels and then send the questions to the Towns for their review.

- 15. Dog Kennel Definition Questions for Towns**
Klotz reminded the Committee of current definitions. Molinaro and Nass spoke about their Towns' opinions. Several potential questions were considered, and Klotz will create a list of questions from this discussion.
- 16. Future Agenda Items**
2014 Budget
- 17. Upcoming Meeting Dates**
June 17, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203
June 20, 7:00 p.m. – Public Hearing in Courthouse Room 205
June 24, 8:30 a.m. – Decision Meeting in Courthouse Room 203
July 15, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203-**Nass may not be able to attend**
July 18, 7:00 p.m. – Public Hearing in Courthouse Room 205-**Nass may not be able to attend**
July 29, 8:30 a.m. – Decision Meeting in Courthouse Room 203
- 18. Adjourn**
Motion by Reese, seconded by Jaeckel to adjourn. Motion carried, and the meeting adjourned at 9:55 a.m.

Don Reese, Secretary